



# Heritage Conveyancing

Professional & Affordable Estate Transactions

Head Office  
Suite 2 Ellenborough House  
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PO Box 215  
Ipswich QLD 4305

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## Buyers Solicitors Notice

Congratulations on your new property investment and thank you for allowing us to assist with your property purchase.

Simply print or email this document to your estate agent when they ask you if you have a solicitor and they will complete the contract for you.

Please do not hesitate to contact us if you have any questions.

Kind Regards

Christopher Trace

L.L.B. (Hons) GDLP MBA MQLS

Principal – Heritage Conveyancing

## Our Fixed Price \$1,490.00 Service Includes.

### Included Outgoings

Title Searches  
Rates Search  
Water Search  
Land Tax Clearance Certificate  
Survey Plan  
Priority Notice  
PEXA Settlement or Paper Settlement Fees

Bank Cheques drawn by us

Settlement Agent Fees  
PEXA Settlement Fees

**Additional Searches may attract further costs**

### Professional Services

Receipt and Perusal of your contract  
Attendance on telephone or email to receive instructions  
Drafting and Provision of First Suite of Documents  
Correspondence with Real Estate Agent and Vendor Solicitor  
Drafting and Provision of Form 1 & 24 Transfer Documents  
Managing PEXA settlement workspace  
Correspondence & Negotiations regarding condition due dates, settlement adjustments and finalizing settlement  
Managing search applications, examining search results and dealing with appropriate authorities or Councils  
Settlement Statement preparation and final confirmation  
Collection of Transfer Duty and Payment to OSR  
Completing relevant ATO forms to comply with CGT or GST  
Providing you with final correspondence including settlement statement, trust statement any invoices or receipts

## Real Estate Agents Can Cut & Paste these Details

Name: Heritage Conveyancing

Solicitor: Christopher Trace

Address: 2/126 Brisbane Street

Ipswich QLD 4305

Phone: 1300 18 53 53

Mobile: 0413 189 410

Fax: 1300 27 88 66

Email: [info@heritageconveyancing.com.au](mailto:info@heritageconveyancing.com.au)

### BUYER'S SOLICITOR

■ or any other solicitor notified to the Seller

NAME:	Heritage Conveyancing		
REF:	<input type="text"/>	CONTACT:	Christopher Trace
ADDRESS:	Ellenborough House 2/126 Brisbane Street		
SUBURB:	Ipswich	STATE:	QLD
		POSTCODE:	4305
PHONE:	MOBILE:	FAX:	EMAIL:
1300 18 53 53	0413 189 410	1300 27 88 66	info@heritageconveyancing.com.au